

No. NIV/Bills/IT/2024-25-475

Date: - 09th July 2024

CIRCULAR

Sub: - Form-16 for the Financial Year 2023-24 reg.

All regular & Project Staff are hereby informed that the Form-16 (Digitally Signed) for the financial year 2023-24 (Assessment Year 2024-25) is made available on internal server which can be accessed using web access link i.e. 10.1.0.39

All are hereby requested to download the same using USERNAME and PASSWORD.

**For Regular Employees and Project Staff**

|          |                 |
|----------|-----------------|
| Username | Employee Number |
| Password | PAN(Uppercase)  |

If any query in this regard, you may please contact Bills Section, NIV Pune (Ext No. 202/292).

*Bapat*  
09/07/2024

(A A Bapat)

Drawing and Disbursing Officer  
ICMR-NIV Pune.

Computer Department: For uploading the Form-16(FY 2023-24).

Copy to:

All Units of ICMR-NIV (Mumbai, Bangalore, Kerala, Nagpur, Dibrugarh, Jabalpur).

All Notice Board (NIV-Pune and MCC Pashan).

All Notice Boards -

*Shilpi*  
09/07/24