

ICMR-NATIONAL INSTITUTE OF VIRLOGY, PUNE

NIV/Bills/IT/2024-25 -923

Date: 13th September 2024

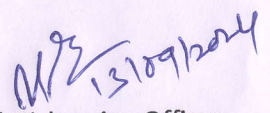
CIRCULAR

Sub: - Submission of Declaration Form for the financial year 2024-25 for Income Tax purpose

All Officers/Staffs are hereby informed that Declaration Form for Income Tax calculation purpose for the financial year 2024-25 (AY 2025-26) is made available on NIV website. All Officers/Staff of NIV are hereby requested to send duly completed Declaration Form with details about Savings/Investments along with valid copy of PAN Card to Bills Section on or before 30.09.2024.

Further, there are two different options available to Assessee to select whether he/she wish to get calculation done in Old Tax Regime or New Tax Regime.

It is requested to submit self-attested copies of savings/contributions/investments made by staff (as mentioned in Declaration Form) to Bills Section by 31.01.2025. In case, no self-attested copies are received by 31.01.2025 will be assumed that no savings/investments/contributions are made and tax will be calculated without considering Investments/saving declared.

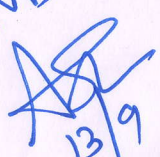

Drawing and Disbursing Officer
ICMR-NIV, Pune

NIV Computer Department: You are requested to upload the Declaration Form on NIV Website.

Copy to:

All Units of ICMR-NIV

Notice Board (NIV Pune, Pashan, Mumbai, Bangalore & Kerala)

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<p>Section 80CCC</p> <p>Section 80CCD</p> <p>Other sections (e.g. 80D, 80 DD, 80E, 80G, 80U, 80EEB, 80GG, 80TTA, etc.) under chapter VI-A</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p> <p>Section.....</p>		
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Verification

I _____ son/daughter of _____ do hereby certify that the information given above is complete and correct.

The self-attested documentary proof for claiming the benefits of various savings / investments already made or likely to be made, will be submitted by 31st January 2025, failing which the tax may be recovered from me by nullifying the savings / investments stated in declaration form.

In case of payment/ contribution/ investments, I will produce the original document for verification, whenever it will be asked for.

Last date of submission of Declaration Form: 30th September 2024

Note: Tax (tentative) will be deducted on the basis of above declaration up to January 2025. From February 2025 onwards, tax will be deducted as per applicable rates, if details of savings supported with self-attested documentary proof are not submitted by 31st January 2025.

Place:
Date:

(Signature of the employee)
Full Name _____